

PURCHASE REQUEST

City Government of Davao

LGU

T.F

Department: OFFICE OF THE CITY CIVIL REGISTRAR	PR No.: 1607 234	Date: JUL 21 2016
Section :	SAI No.:	Date:
	ALOBS No.:	Date:

Item No.	QTY	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
CATEGORY 49: PRINTED FORMS & PRINTING SERVICES					
1	100	rms	Form 1-A, book paper, S-20, 4 color combination, 500s	650.00	65,000.00
total					65,000.00
			Period of Delivery: 15 days upon receipt of approved P.O.	CERTIFICATION This is to certify that the above-mentioned items are included in the PPMP of this Office.	
NEGOTIATED PROCUREMENT J2.1.0 SMALL VALUE PRDP BAC Res. No. <u>8-003</u> S. <u>2016</u> dated <u>8/2</u>			JULIET O. GASATAN Registration Officer IV Acting Asst. Civil Registrar		

Purpose: To Purchase Office Supplies.

Requested by:	Cash availability:	Approved by:
Signature:	VILLA V. DUREZA	
Printed Name: ATTY. LEO ANTHONY R. BRACEROS	Acting Asst. City Treasurer - @prn	SARA Z. DUTERTE
Designation: City Civil Registrar	<i>N-TF-65,000</i>	City Mayor

"Controlled & Charged to: TF

Fund Acct. Code :

Name & Signature of Controller:

(3) - Office Supplies & materials (331,876)

NENITA B. HEMENTERA

In-charge Administrative Concerns

(P3,443,345.00)

Date:

ATTY. TRISTAN DAUGHTER DOMINGO
 Assistant City Administrator
 (Administration)