

PURCHASE REQUEST

CITY GOVERNMENT OF DAVAO

LGU

1607-032

Department: <u>Human Resource Management Office</u>	PR. No.: <u>1607 032</u>	Date: <u>JUL 07 2016</u>
Section: _____	SAI No.: _____	Date: _____
	OS No.: _____	Date: _____

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	1	LOT	<p>Cat. 25 - Food and Catering Services w/o venue Buffet Meals & Snacks (60 participants/day x 3 days x 2 sessions x 400.00/day per participants/day) for the Orientation Seminar for New Government Employees at Training Hall, Rooftop, City Hall, Davao City on August 23-25 & September 7-9, 2016.</p> <p>Batch 1 MENU Day 1 (August 23, 2016) AM Snacks: Special Ensaymada & Orange Juice in Can(250ml) Lunch: Grilled Porkchop, Pinakbet, FishFillet (Malasugue), Crab & Corn Soup, Rice, Buko Salad and Softdrinks in Bottle (8 oz). PM Snacks: Siopao(Chicken-large) & Icetea in bottle (350ml)</p> <p>Day 2 (August 24, 2016) AM Snacks: Cheese Pimiento Sandwich and Pineapple Juice in Can (250ml) Lunch: Kalderitang Baka, Fried Chicken, Sotanghon Guisado, Sinigang na Bangus(boneless) Rice, Chocolate Cake & Softdrinks in Bottle (8 Oz.) PM Snacks: Special Empanada & Mango Juice in Can (250ml)</p> <p>Day 3 (August 25, 2016) AM Snacks: Cheese burger & Pineapple Juice in Can (250ml) Lunch: Pork Spareribs Adobo, Fried Boneless Bangus, Chicken Sotanghon Soup, Rice, Fresh Fruit Salad and Softdrinks in Bottle (8 oz). PM Snacks: Egg Sandwich & Icetea in bottle (350ml)</p> <p>Batch 2 Day 1 (September 7, 2016) AM Snacks: Chicken Sandwich & Pineapple Juice in Can (250ml) Lunch: Chicken Barbeque(paa), Pinakbet, Pancit Guisado, Corn Soup, Rice, Macaroni Salad and Softdrinks in Bottle (8oz) PM Snacks: Special Ensaymada & Icetea in bottle (350ml)</p>	400.00	144,000.00

NEGOTIATED PROCUREMENT
 JB-9
 SMALL VALUE PROC.
 BAC Res. No. 7-014
 S. 2016 dated 7/16

This is to certify that the above items are included in the PPMP of this office.

[Signature]
MELODY C. HERRERA
 Supervising Administrative Officer

Total: _____

Purpose: meals & snacks for Orientation Seminar for New Government Employees

Requested by: <i>[Signature]</i> ERWIN P. ALPARAQUE Department Head Fund Controller: <i>[Signature]</i> Maristela O. Cabalse	Cash Availability: <i>[Signature]</i> VILLA V. DUREZA Acting Asst. City Treasurer - <i>[Signature]</i> BELLA LINDA N. TANJILI Officer-In-Charge (City Treasurers Office) 1032-3(753)	Approved by: SARA Z. DUTERTE City Mayor
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Original Copy; Green for City Treasurer's Office; Blue for City Accountant's Office; Pink for City General Services Office, White - extra

16-017101 - 144,000 / 7/16

ATTY. INSTAN WIGAT P DOMINGO
 Assistant City Administrator
 (Administration)

PURCHASE REQUEST

CITY GOVERNMENT OF DAVAO

LGU

PR-1032-63

Department: <u>Human Resource Management Office</u>	PR. No.: <u>1607 032</u>	Date: <u>JUL 07 2016</u>
Section: _____	SAI No.: _____	Date: _____
	OS No.: _____	Date: _____

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
			Cat. 25 - Food and Catering Services w/o venue MENU Day 1 (September 8, 2016) AM Snacks: Special Ensaymada & Ice tea in bottle (250ml) Lunch: Buttered Chicken, Fried Bangus(boneless), Ginataang Dabong with Shrimps, Crab & Corn Soup, Rice, Chicken Macaroni Salad and Softdrinks in Bottle.(8 oz.) PM Snacks: Tuna Sandwich and Pineapple Orange Juice in Can (250ml) Day 2 (September 9, 2016) AM Snacks: Chicken Sandwich & Pineapple Orange in Can (250ml) Lunch: Lechon Kawali, Pinakbet, Kinilaw na Malasugue, Bulalo, Rice, Fresh Fruits Salad and Softdrinks in Bottle.(8 oz) PM Snacks: Siopao(Chicken-Large) & Pineapple Orange in Can(250ml) Noted: * With standby coffee * With hot & cold water dispenser * Buffet table with skirting * Two waiters/waitress in proper attire/uniform	Bal, Forwarded:	144,000.00
			This is to certify that the above items are included in the Annual Procurement Plan of this office. <i>MC</i> MELODY C. HERRERA Supervising Administrative Officer		

NEGOTIATED
PROCUREMENT
J3-9
SMALL VALUE PROC.
BAC Res. No. 7-014
S. 7/26 dated 7/26

Page 2 of 2 pages

Total: One Hundred Forty Four Thousand Pesos	144,000.00
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Purpose: meals & snacks for Orientation Seminar for New Government Employees

Requested by: ERWIN P. ALPARAQUE Department Head Fund Controller: <u>Maristela O. Cabalse</u>	Cash Availability: VILLA V. DUREZA Acting Asst. City Treasurer - Oprn BELLA LINDA N. TANJILI Officer-In-Charge (City Treasurers Office)	Approved by: SARA Z. DUTERTE City Mayor
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16-017101-144,000/718

ATTY. TRISTAN DWIGHT P. DOMINGO
 Assistant City Administrator
 (Administration)