

REQUEST FOR QUOTATION
CITY GOVERNMENT OF DAVAO
REPUBLIC OF THE PHILIPPINES



Date: _____
 Purchase Quotation No.: _____
 PR No.: _____

1608 007-4

SIR/MADAM:

Please quote your lowest price on the item listed below, subject to the General Conditions indicated therein and submit your quotation duly signed by your representative in sealed envelope direct to the BAC Secretariat in charge of RFQ or thru the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.

This office shall reserve the right to reject any or all proposals/price quotations, if there are defects therein, accepts the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of bid.

Head of Requesting Office

ATTY. TRISTAN DWIGEN DOMINIG
 Assistant City Administrator
 City Mayor's Office
 Requesting Office

QTY	UNIT	ARTICLE/MERCHANDISE/SPECIFICATION	UNIT PRICE	TOTAL
1	Lot	Rental of Portable Toilets -Ten (10) units x Seven (7) days @ 1,800.00/unit/day -with complete Accessories -Extraction of waste, cleaning, sanitation and maintenance -Shall be for the account of the supplier/lessor -Delivery and pull-out of the units to and from the Designated area are included Approved Budget for the Contract: P126,000.00		
				TOTAL

General Conditions

1. All entries must be legibly written.
2. Bidders must indicate only one quote per item, multiple quotations are grounds for disqualification from participating in the procurement at hand.
3. Quoted prices must be inclusive of taxes and other charges of fees and shall not exceed the Approved Budget for the Contract (ABC).
4. Bidders must indicate BRAND/MODEL of items offered whenever applicable.
5. Bidders must indicate warranties, and other terms and condition when applicable.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within _____ working days from the receipt of your Approved Purchase Order.

Canvassed by: _____

Supplier: _____

Print Full Name of Establishment _____

By: _____

Print Name/Signature _____

Contact No.: _____

DEALER'S ACKNOWLEDGEMENT
(ALTERNATIVE METHOD OF PROCUREMENT)

This is to acknowledge receipt of:

Canvass dispatched dated: _____

To be returned not later than _____

P.R. # _____

time _____

(Printed Name and Signature) _____

(Company) _____

CANVASSER'S NAME/OFFICE: _____

City Hall, City Hall Drive, Tel No. 227-6055

1608 007-4

**REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF DAVAO
REQUEST FOR QUOTATION**



Date: _____
Purchase Quotation No.: _____
PR No.: _____

1808 0074

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Assistant City Administrator
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Canvassed by: _____

Supplier: _____

Print Full Name of Establishment _____

By: _____

Print Name/Signature _____

Contact No.: _____

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(ALTERNATIVE METHOD OF PROCUREMENT)**

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Canvass dispatched dated: _____
To be returned not later than _____

time _____

(Company)

(Printed Name and Signature)

CANVASSER'S NAME/OFFICE:

City Hall, City Hall Drive, Tel No. 227-6055

1808 0074



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ATTY. TRISTAN DOMINIC F. DOMINIC
 Assistant City Administrator
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Supplier: _____
 By: _____
 Print Full Name of Establishment _____
 Print Name/Signature _____

Contact No.: _____

DEALER'S ACKNOWLEDGEMENT
(ALTERNATIVE METHOD OF PROCUREMENT)

This is to acknowledge receipt of:
 Canvass dispatched dated: _____
 To be returned not later than _____
 To be open on _____ time

1808 007-4

P.R. # _____

 (Company)

 (Printed Name and Signature)

City Hall, City Hall Drive, Tel No. 227-6055