

PURCHASE REQUEST

City Government

LGU

PR-16DD-100

Department : City Mayor's Office -Integrated
Gender and Development Division
Section :

PR.No. **1609 081**
SAI No. _____
ALOBS No. _____

Date: **SEP 06 2016**
Date: _____
Date: _____

Item No.	Quantity	Unit of issue	Item Description	Estimated Unit cost	Estimated Cost
1		lot	Category 06 – Auto Repair Shop Mitsubishi Strada Triton with Plate # SHE 284 LABOR Aircon servicing Replace suction valve/fuel filter Replace front shock absorber LH and RH Replace upper ball joint LH and RH Replace lower ball joint LH and RH Replace EGR Replace AXLE boots LH and RH Overhaul steering rack Replace Cross joint 3pcs. Diagnose fee PARTS NEEDED 2pcs shock absorber 2pcs upper ball joint 2pcs lower ball joint 1pc suction valve 1pc EGR 1 set steering rack rep. kit 4pcs velocity boots 3pcs cross joint 1pc clock spring	4,500.00 1,500.00 2,600.00 1,950.00 1,950.00 1,300.00 2,600.00 5,200.00 1,950.00 1,500.00 8,800.00 5,000.00 5,000.00 16,500.00 9,800.00 7,800.00 19,200.00 11,400.00 9,800.00	118,350.00
			TOTAL		118,350.00

NEGOTIATED Delivery Period: 15 Days
PROCUREMENT Warranty on parts and labor : 6 months
All parts must be brand new and genuine.

SMALL VALUE PROC.

BAC Res. No. 9-036
S. 2016 dated 9/20

CERTIFICATION:

This is to certify that the item stated Above is included in the PPMP of this office Under item #14 page1

LORNA B. MANDIN
Officer-In-charge

SARA Z. DUTERTE
City Mayor

cash 9/6/16

Purpose : For repair and maintenance of service vehicle

Requested by:	Cash Availability :	Approved by :
Signature: <i>[Signature]</i>	<i>Bella Linda N. Tanjili</i>	<i>[Signature]</i>
Printed Name : Lorna B. Mandin <i>(Administration)</i>	Bella Linda N. Tanjili <i>City Treasurer</i>	SARA Z. DUTERTE <i>City Mayor</i>
Designation : <i>Officer -In -Charge</i>		
Controlled and charge to : Gen. Fund 2015 1011-11		
Fund Account Code: 841		
Name and Signature of Controller :		
Carmen M. Jonsay	<i>16-021449 - 7115,350.00</i>	ATTY. TRISTAN DWIGHT DOMINGO <i>Assistant City Administrator</i>
Date :		

Original Copy: green copy for City Treasurer, Blue copy for City Accounting Office, Pink copy for City General Services Office, White copy for Requisitioning Department